

UNAPPROVED

**GRANTA SCHOOL GOVERNING BODY MEETING**

**THURSDAY 22<sup>nd</sup> April 2021 at 7.00pm via Zoom**

**MINUTES**

**Governors:** Ruchi Datta (Head Teacher), Caroline Ilott (CI) (Chair), Jeff Andrews (JA), Lucinda Billington (LB), Chris Clarke (CC). Sarah Crouch (SC), Paul Ilott (PI), Laura Jeffs (LJ), Paula Nixon (PN), Tony Orgee (TO), Chris Seaton (CS), Ian Wilson (IW).

**Associate Members:** Linda Alefounder (LAF). Matt Seymour (MS).

CI took the Chair until leaving the meeting at 7.25 pm when JA took over.

Ann Abineri: Camclerk.

The meeting was quorate.

---

1.	<b>Welcome and Apologies for absence</b> received and accepted from David Jones (DJ), Tanya Seaton (TS). Alison Walker (AW).  It was noted that Elaine Markham resigned 5 <sup>th</sup> April 2021.	
2.	<b>Declaration of Pecuniary Interest:</b> None declared not already on pecuniary interests register. .	
3.	<b>Minutes of Full Governing Body meeting 25<sup>th</sup> March 2021 including matters arising not included on this agenda</b> Agreed as a true record and approved for signing. <u>Matters arising.</u> None not already on Agenda.  <u>Matters arising</u> <b>GovernorHub</b> Governors not already registered on GovernorHub were reminded to do so. The Clerk explained the school email address will still be available for communication but all meeting information and documents are within GovernorHub. Governors receive notifications of GovernorHub changes and announcements to the email address of their choice. <b>Home School agreement:</b> circulated. <b>Parent Liaison Officer:</b> Post commences September 2021. <b>Governor "Away Day" date:</b> CI to circulate possible dates. <b>Birthday Fundraisers and nomination of Friends of Granta School on Amazon Smile:</b> The HT has circulated information.	
4.	<b>Discussion of budget with a view to ratification</b> Chair of FPHS reported that a detailed discussion had taken place at the meeting earlier this evening. He pointed out that the proposed Budget 2021-22 is based on 167.5 pupils as the Published Admissions Number increases from 150 to 180 in Sept 2021. <b>A Governor asked</b> about the increase in Pupil Numbers and the HT explained	

UNAPPROVED

	<p>that this is the total allocated by the Local Authority and the school can allocate places as suitable.</p> <p><u>Approval of Budget for Submission</u></p> <p>TO proposed.</p> <p>IW seconded.</p> <p>All in agreement.</p> <p><b>Approved.</b></p> <p>CI thanked all involved for their hard work on the preparation of this Budget.</p>	
5.	<p><b>Physical Intervention Policy</b></p> <p>Queries:</p> <p>Page 23: <b>A Governor asked</b> about training update intervals and SC clarified this was a two year interval (12 hour basic.)</p> <p><b>A Governor asked</b> if Team Teach training is transferable when a new member of staff joins and SC explained that proof of training/refresher training is required.</p> <p><u>Approval of Policy</u></p> <p>CS proposed.</p> <p>PI seconded.</p> <p>All in agreement.</p> <p><b>Approved.</b></p>	
6.	<p><b>Terms of Reference for FP &amp; HS to consider for approval.</b></p> <p>TO Chair</p> <p>JA H&amp; S lead</p> <p><b>Approved.</b></p>	
7.	<p><b>Any Other Business</b></p> <p><b>A Governor asked</b> when it is likely that Governors and other Visitors will be to come into school. The HT advised that Local Authority advice is to only have essential visits until at least Half Term. It was confirmed that teaching interviews are considered essential.</p> <p><b>A Governor asked</b> if Governors would be expected to undertake Lateral Flow Tests before coming into school and the HT explained use of these would be recommended for all those who come in.</p>	
8.	<p><b>Date of next Meeting:</b> Thursday 8<sup>th</sup> July 2021</p>	

Meeting closed 7.35 pm